

## By-Laws

By-Laws exist to help inform officers (Board Members) and staff of their duties and responsibilities based on the specifics in the Act. These draft by-laws have been accepted by the Nunatsiavut Executive Council. They are broken down into sub-categories. Please see this Table of Contents as an overview. The complete set of Draft By-Laws follows in this section according to page numbers.

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Subject	By-Law	Reference(s) in the Act
Commission Requirements	<p><b>Act in a manner consistent with the outlined legislation</b></p> <p>The Commission must, subject to the Act and applicable regulations:</p> <ul style="list-style-type: none"> <li>• take the actions that it considers necessary for the establishment and administration of housing programs for Inuit residents of Nunatsiavut;</li> <li>• carry out the duties and functions provided for by the Act;</li> <li>• take the Act (and specifically the outlined Purposes, Principles, and Priorities) into account in all its decisions, actions and business and ensure that its contracts for the supply of goods and services in relation to housing programs require that, as appropriate, the supplier advance the purposes and principles;</li> <li>• provide outreach, information and assistance to Nunatsiavummiut with respect to housing and housing programs;</li> <li>• complete housing needs assessments, compile and maintain the housing information system and compile and maintain comprehensive data and information regarding housing needs in the Communities; and</li> <li>• carry out other duties and functions related to housing programs that may be assigned to it by an Act of the Assembly, a regulation under this Act or a written directive of the Executive Council.</li> </ul>	3.2
	<p>The Commission is specifically mandated to establish and administer programs and to acquire, construct, develop, maintain, manage and supply housing in Nunatsiavut for Inuit, Inuit households and Inuit families who are: members of a vulnerable group; members or staff of the Nunatsiavut Government in Nunatsiavut.</p>	3.4, 3.6
	<p><b>Ensure information is transparent and accessible</b></p> <p>The Commission must:</p> <ul style="list-style-type: none"> <li>• ensure that there is consistency and uniformity in implementation of housing programs in the Communities;</li> <li>• establish documentation and forms for the implementation of its programs and services; and</li> <li>• ensure that program information, particularly with respect to eligibility criteria, standards and terms, are made available to those Inuit in Nunatsiavut who most need access to housing and housing programs.</li> </ul> <p>This is not intended to prevent or is to be construed so as to prevent the establishment and delivery of distinct or different Community programs intended to address specific needs or circumstances of the Community.</p>	3.5

Subject	By-Law	Reference(s) in the Act
Other Commission Abilities	<p>The Commission may (subject to specific sections in the Act and other legislation including the Financial Administration Act):</p> <ul style="list-style-type: none"> <li>• <b>acquire, construct, develop, maintain, manage and supply housing</b> in Nunatsiavut for Inuit families and individuals;</li> <li>• <b>purchase, lease or otherwise acquire, own and develop land, buildings or personal property;</b></li> <li>• <b>receive lands, buildings, money or other property,</b> by way of gift or trust for uses pertaining to housing programs or for the use of the Commission;</li> <li>• <b>sell, improve, manage, exchange, lease, mortgage, charge, dispose of, turn to account, grant a term easement, right or interest in, over or affecting, or otherwise deal with, all or a part of the property</b> and rights of the Commission, including land and buildings held by the Commission for and in the name of the Nunatsiavut Government;</li> <li>• <b>issue securities, loan guarantees and indemnities</b> in relation to housing programs;</li> <li>• subject to prior written approval of the Minister, <b>enter agreements including cost-sharing agreements,</b> with other governments and government agencies, including the Canada Mortgage and Housing Corporation and the Newfoundland and Labrador Housing Corporation;</li> <li>• <b>enter agreements, including grant, contribution and funding agreements,</b> with other entities and Inuit Community Governments for purposes of establishing serviced residential land in the Communities, for carrying out housing programs, and for the development of housing in Nunatsiavut;</li> <li>• <b>carry out land assemblies and subdivision developments</b> in the Communities, including activities to convert undeveloped land to serviced residential land, either alone or in partnership with other entities, including Inuit Community Governments, for purposes of developing housing;</li> <li>• <b>apply for and receive grants, contributions, and loans</b> from other entities and other governments and government agencies, including grants, contributions and loans under the National Housing Act (Canada) and the provincial Housing Act;</li> <li>• after considering the advice of the Committees, <b>allocate or assign housing to Inuit;</b></li> <li>• with the prior written consent of the Minister and subject to such conditions as the Minister may establish, <b>delegate the power to make housing allocation and assignment decisions to the Committees;</b></li> <li>• establish programs or services to <b>assist Inuit to make down payments</b> for the purchase of private homes in Nunatsiavut and make grants, loans and loans secured by mortgages or issue loan repayment guarantees to individual Inuit;</li> </ul>	3.6, 3.7

Subject	By-Law	Reference(s) in the Act
Other Commission Abilities	<ul style="list-style-type: none"> <li>• establish programs or services to <b>assist Inuit to make down payments</b> for the purchase of private homes in Nunatsiavut and make grants, loans and loans secured by mortgages or issue loan repayment guarantees to individual Inuit;</li> <li>• <b>make grants, loans and loans secured by mortgages or issue loan repayment guarantees</b> to housing associations, Community housing authorities, housing co-operatives and housing corporations that are qualified as Inuit businesses</li> <li>• <b>establish a mortgage fund or a mortgage insurance fund</b> and other funds including sinking funds, revolving funds, and reserve funds that it considers necessary for or in relation to housing programs;</li> <li>• <b>receive and hold income in the form of funding, grants and gifts and rental or other income</b> from real estate, land and buildings under its administration and control including: i) interest income from mortgages and interests in real estate; and (ii) income from the sale of assets under its administration and control, including land, buildings and interests in land and buildings;</li> <li>• <b>establish and charge administration fees</b> for any of its services or programs without having to obtain any further authorization or approval from the Assembly or the Executive Council in order to do so;</li> <li>• <b>prescribe mortgages, agreements and other forms and documents</b> of all kinds for purposes of its business and housing programs;</li> <li>• <b>execute and deliver deeds, grants, conveyances, transfers, releases, discharges or other documents</b> as may be necessary in the conduct of its business and for purposes of housing programs;</li> <li>• <b>open and operate bank accounts</b> in the name of the Commission;</li> <li>• <b>draw, make, accept, endorse, execute and issue promissory notes, bills of exchange and other negotiable or transferable instruments;</b> and</li> <li>• generally <b>do all things that the Board considers necessary, convenient or advisable</b> for or incidental to its mandate and the exercise of the powers, functions and duties of the Commission.</li> </ul>	3.6, 3.7
	<p>Despite sections 68, 70 and 72 of the Financial Administration Act but subject the Act, the Commission may:</p> <ul style="list-style-type: none"> <li>• mortgage and charge property and rights of the Commission, including land and buildings held by the Commission for and in the name of the Nunatsiavut Government; and</li> <li>• obtain or receive loans and enter into mortgage agreements, debentures and other borrowing arrangements;</li> </ul>	3.7

Subject	By-Law	Reference(s) in the Act
	<p>Except under and in accordance with an Executive Order issued pursuant to this section, the <b>Commission may not:</b></p> <ul style="list-style-type: none"> <li>• <b>borrow money;</b></li> <li>• <b>mortgage, pledge or encumber any property</b></li> <li>• <b>issue promissory notes, securities, or indemnities</b></li> </ul> <p>An Executive Order issued for these purposes may only be issued if:</p> <ul style="list-style-type: none"> <li>• in the case of borrowing for current account purposes, the Controller certifies to the Executive Council, in writing, that the amount borrowed, guaranteed or indemnified is within the limits prescribed by section 8.5.2(a) of the Constitution and it appears to the Controller that the Commission has the financial capacity to repay the amount borrowed before the end of the fiscal year in which the borrowing takes place; and</li> <li>• in the case of long term borrowing for capital purposes, the borrowing is fully accounted for in a budget of the Commission that has been approved with at least 60% of Assembly Members voting in support and the Minister has tabled with the Assembly a financial plan prepared by the Commission that meets the requirements of section 8.5.3 of the Constitution.</li> </ul>	3.9
Commission Restrictions Requiring Executive Council Approval	<p>Except under and in accordance with an Executive Order issued pursuant to this section <b>the Commission may not guarantee the repayment of any loan or establish any program for the granting of loan guarantees.</b></p> <p>An Executive Order issued for these purposes may only be issued if:</p> <ul style="list-style-type: none"> <li>• the Executive Council has approved the housing program under which the loan guarantee may be given and the criteria, including in particular the financial criteria, that must be met by a borrower in order to qualify for or receive a loan repayment guarantee from the Commission;</li> <li>• the granting of a loan guarantee in accordance with an approved program is directly related to the financing of housing construction or the repair of existing housing in Nunatsiavut;</li> <li>• loan guarantees will be given on behalf of and in the name of the Commission and on condition that:</li> <li>• at their inception, all loan guarantees will be disclosed in the financial statements of the Commission as contingent liabilities;</li> <li>• when a loan guarantee obligation has to be honoured the obligation will be accounted for and appear in the financial records and statements of the Commission as a loan payable by the Commission; and</li> <li>• the Commission will set aside a percentage of funds acceptable to the Executive Council to cover the contingent liability under all loan guarantee obligations;</li> <li>• the Executive Council has prescribed the maximum amount of the liability in respect of which the Commission may approve and issue loan guarantees and is satisfied that the aggregate of all loan guarantees given or to be given by the Commission falls within the prescribed maximum amount; and</li> <li>• the Controller has certified to the Executive Council that a loan guarantee or the approved loan guarantee program will not unduly compromise the financial sustainability of the Commission.</li> </ul>	3.9

Subject	By-Law	Reference(s) in the Act
Commission Restrictions Requiring Executive Council Approval	<p>The <b>Commission may not lend money to any person unless the loan is made pursuant to a housing program</b> and in accordance with an Executive Order which must:</p> <ul style="list-style-type: none"> <li>• approve the housing program under which the Commission will make a loan or loans;</li> <li>• approve the security or securities or the type or class of securities that may be provided for loans under the program;</li> <li>• establish the rate or rates of interest to be charged, which must not be less than the interest rate prevailing at the time a loan is made for a debt of the Government of Canada for a comparable maturity;</li> <li>• require that sums loaned by the Commission, and interest, must be repaid to the Housing Fund;</li> <li>• set out the terms and conditions for repayment of loans including the period of loans which must be no longer than 10 years; and</li> <li>• establish the information to be reported by the Commission concerning its outstanding loans so as to facilitate fulfillment of the Executive Council's responsibility under section 8.6.5 of the Constitution.</li> </ul>	3.10
	<p>Subject to the approval of the Executive Council, the <b>Commission may make regulations:</b></p> <ul style="list-style-type: none"> <li>• with respect to the exercise of its powers, functions and duties, the management of its affairs and the conduct of its business;</li> <li>• for the implementation of housing programs;</li> <li>• respecting the administration, management and use of any property, services and facilities which it may acquire, establish, manage or control, including with respect to the allocation of housing and the maintenance of order and good conduct in buildings managed or controlled by it; and</li> <li>• any other matters relating to the exercise of its powers and the carrying out of its duties, programs and services.</li> </ul>	3.14
Executive Council Duties	<ul style="list-style-type: none"> <li>• The Executive Council retains responsibility for the negotiation, approval and signing of financial and funding agreements with the governments of Canada and Newfoundland and Labrador with respect to housing in Nunatsiavut.</li> <li>• The Executive Council may delegate responsibility for the negotiation and signing of agreements to the Commission or a member of the Commission.</li> </ul>	3.11
Procurement Process	<p>For purposes of compliance with the requirement for legal review of procurement contracts under section 22 of the Procurement Act <b>the Commission may not submit its contracts to the Director of Legal Services</b> but must, instead, have its <b>contracts reviewed by its own legal counsel at its own expense.</b></p>	3.13

Subject	By-Law	Reference(s) in the Act
Financial Management	<p>The below regulations dictate the financial management procedures for the Commission:</p> <ul style="list-style-type: none"> <li>• The Treasurer may <b>establish or designate a fund within the Nunatsiavut Fund to be used by the Commission as the Housing Fund</b> or may authorize the Commission to establish a bank account and designate the Commission’s bank account as the Housing Fund.</li> <li>• <b>All funding for housing in Nunatsiavut</b>, including money voted by the Assembly for purposes of this Act, <b>must be transferred into the Housing Fund</b> provided, however, that the Treasurer may retain any funds in excess of the Commission’s current budgetary requirements in the Nunatsiavut Government’s investment fund for transfer to the Housing Fund when required.</li> <li>• The <b>Director of Housing may</b>, in accordance with the policies and procedures established under the Financial Administration Act, <b>requisition money from the Housing Fund</b> to pay for the activities, business and programs of the Commission.</li> <li>• <b>All money and revenues</b> received by the Commission (including those outlined below), <b>must be paid into the Housing Fund.</b></li> <li>• sales, rent, loan repayments, mortgage payments, interest, and fees</li> <li>• <b>All expenses</b> of the Commission including salaries honoraria and approved expenses of Commissioners, expenses incurred for its operations, business, activities, programs and services <b>must be paid out of the Housing Fund.</b></li> <li>• The fiscal year of the Commission is the same as that of the Nunatsiavut Government.</li> <li>• The <b>Director of Housing must keep complete and proper accounts and records</b> of all financial transactions of the Commission in accordance with standards, policies and procedures under the Financial Administration Act and as may be prescribed by regulations or directives issued under that Act.</li> <li>• The <b>Director of Housing must establish a five-year business plan and accompanying financial plans</b> in relation to the activities and programs of the Commission, including the operations of the Committees, and submit them together with an annual budget to the Deputy Minister and the Deputy Minister of Finance no later than December 15 in each year.</li> <li>• The Commission’s <b>annual budget is subject to approval of the Executive Council</b> and appropriation of funds by the Assembly.</li> <li>• The <b>Chairperson must</b>, not later than June 30 in each year, <b>submit to the Treasurer a financial statement signed by the Chairperson and the Director of Housing</b> setting out the assets and liabilities of the Commission and the receipts and expenditures of the Commission, including the expenditures and receipts, if any, of the Committees for the previous fiscal year.</li> <li>• The Auditor of Nunatsiavut must audit the accounts of the Commission.</li> <li>• The Treasurer must lay the audited financial statements of the Commission before the Assembly not later than December 31 in each year.</li> </ul>	3.12



Subject	By-Law	Reference(s) in the Act
Board Composition	<p>The affairs of the Commission must be managed by a Board of Commissioners made up of:</p> <ol style="list-style-type: none"> <li>1. the Deputy Minister;</li> <li>2. the Director of Housing;</li> <li>3. the Controller or the Controller’s designate; and</li> <li>4. Representative –Social Development</li> <li>5. Representative –Construction Experience</li> <li>6. Representative –Partnership Development</li> <li>7. Representative –Board Experience / Housing Experience</li> <li>8. Representative –Board Experience / Housing Experience</li> </ol>	2.3
	<p>Positions 4 through 7 are to be appointed from a list of six to eight persons to be submitted by the Joint Management Committee at the request of the Minister. Persons whose names are submitted on the list must:</p> <ol style="list-style-type: none"> <li>a) be of good character;</li> <li>b) have knowledge, qualifications or experience in the field of housing programs;</li> <li>c) provide a brief written statement of their qualifications to serve as a Commissioner; and</li> <li>d) sign a letter of consent to act as a Commissioner if appointed.</li> </ol>	2.5
	<p>Board selection should give preference to qualified beneficiaries then to qualified non-beneficiaries.</p>	N/A
	<p>Requirements for composition of the Board:</p> <ul style="list-style-type: none"> <li>• The majority of the Board Members must be Inuit and residents of Nunatsiavut. Note that a person is not required to be an Inuk or a resident of Nunatsiavut to be eligible to be a Commissioner.</li> <li>• All efforts should be taken to have representation from each of the five communities</li> </ul> <p>The board must include:</p> <ul style="list-style-type: none"> <li>• Five beneficiaries and one non-beneficiary</li> <li>• A maximum of two non-beneficiaries</li> <li>• At least three male and three female board members</li> <li>• At least one (and no more than three) board member(s) not residing in Nunatsiavut</li> </ul>	2.6

Subject	By-Law	Reference(s) in the Act
Commissioner Terms	<p>A Commissioner other than the Deputy Minister, the Director of Housing and the Controller or Controller's designate serves for a term of 4 years from the date of his or her appointment or until he or she is replaced.</p> <p>The exception to this is in the initial appointments to the Board where some Commissioners must be appointed to a two-year initial term in order to stagger the terms of office of Commissioners.</p>	2.7, 2.8
	<p>A Commissioner may hold office during good behavior and is eligible for reappointment upon completion of their term.</p>	2.9, 2.10
Board Vacancies	<p>Where a vacancy occurs in the Board in respect of the unexpired term of office of a member, the President may, after consulting the Joint Management Committee and with the advice of the Executive Council, appoint another person following the defined process to fill the vacancy for the balance of the unexpired term.</p>	2.11
	<p>The exercise of the powers of the Commission are not affected or impaired because of a vacancy in the membership of the Board.</p>	2.14
Role of the Chairperson	<p>The Chairperson must ensure that regular Board minutes and complete books of accounts and records of the Commission are kept.</p>	2.18
	<p>The Chairperson presides at all meetings of the Board and his or her decisions on all points of order is final.</p>	2.19
	<p>Where at a meeting of the Board there is an equality of votes, inclusive of the Chairperson's vote, the Chairperson has a second or deciding vote.</p>	2.20
	<p>Where both the Chairperson and vice-chairperson are absent from a meeting of the Board, the other Commissioners present must, with the prior written consent of the Chairperson, appoint a Commissioner as temporary chairperson who has and may exercise the powers and carry out the duties of the Chairperson at the meeting.</p>	2.21

Subject	By-Law	Reference(s) in the Act
Board Operations	The Board must hold a meeting at least once every second month except when the Chairperson considers a meeting unnecessary, and may meet more frequently if the Chairperson considers it necessary to do so.	2.22
	A Commissioner may participate in a meeting of the Board by means of telephone or another telecommunications device that permits all persons participating in the meeting to communicate with each other.	2.23
	Where a Commissioner, without giving a reasonable explanation satisfactory to the Board, fails to attend three consecutive meetings of the Board, he or she stops being a member of the Board	2.24
	A majority of the Commissioners constitute a quorum of the Board.	2.25
Board Compensation	<p>The President acting on the advice of the Executive Council must, by Order:</p> <ul style="list-style-type: none"> <li>• authorize the payment of remuneration or honoraria to Commissioners other than Commissioners who receive a salary from the Nunatsiavut Government or an Inuit Community Government;</li> <li>• establish the amount of remuneration or honoraria to be paid; and</li> <li>• provide for re-imbursement of reasonable out-of-pocket expenses incurred by Commissioners in connection with the performance of their functions and duties.</li> </ul>	2.26
Reporting Requirements	<p>The Board must:</p> <ul style="list-style-type: none"> <li>• report to the Minister every six months through the Chairperson; and</li> <li>• provide the Minister with an annual report for tabling in the Assembly</li> </ul>	2.29
Committee Formation	<p>The Board must establish a governance committee of three Commissioners to ensure that the Commission is managed in accordance with principles of good governance and to provide critical and objective oversight of the Board's</p> <ul style="list-style-type: none"> <li>• standards of integrity and behaviour;</li> <li>• reporting of financial information;</li> <li>• practices of strategic management and financial control; and</li> <li>• compliance with all applicable laws.</li> </ul>	2.30
	The Board may establish any other committee it considers appropriate	2.30

Subject	By-Law	Reference(s) in the Act
Director of Housing	<ul style="list-style-type: none"> <li>• The Board must hire a person to be Director of Nunatsiavut Housing who holds office during good behaviour.</li> <li>• The Director of Housing is the chief executive officer of the Commission and, subject to the Board, is charged with the general direction, supervision and control of the business and staff of the Commission.</li> <li>• The Director of Housing has those other powers, duties and functions that are or may be conferred on the Director of Housing by this Act, the regulations or the Board.</li> <li>• The Board must set the Director of Housing's salary, which must be within the salary range of a director of the Nunatsiavut Government.</li> <li>• Other terms and conditions of the Director of Housing's employment must be similar to those of persons serving as directors in the Nunatsiavut Civil Service and be administered as if the Director of Housing is an employee of the Nunatsiavut Government.</li> </ul>	4.1
	<p>The duties and functions of the Director of Housing are set out below and in the Job Description for the role.</p> <ul style="list-style-type: none"> <li>• The Director of Housing implements the mandate and exercises the powers of the Commission under the direction of the Board.</li> <li>• The Director of Housing must liaise and cooperate with the Inuit Community Governments in relation to housing, housing programs and housing development in the Communities, particularly in relation to capital development plans and for purposes of acquiring and making available serviced residential lots.</li> <li>• The Director of Housing must liaise and cooperate with the Environment Division of the Nunatsiavut Department of Land and Natural Resources with respect to housing developments and the development of serviced residential land.</li> <li>• The Director of Housing must monitor the work of the Committees and must liaise with them and provide them with such advice, guidance and administrative assistance as the Director of Housing may agree is necessary.</li> <li>• The Director of Housing must provide information and training to the Committees including housing policies, guidelines and criteria relevant to the performance of their functions and duties.</li> <li>• The Director of Housing must, subject to and in accordance with the requirements of the Executive Council, establish and maintain a Nunatsiavut housing information system.</li> <li>• The Director of Housing must in consultation with the Committees seek innovative ways to address Nunatsiavut housing needs and for the development of affordable sustainable housing in Nunatsiavut.</li> </ul>	4.2
Other Staff	<ul style="list-style-type: none"> <li>• The Commission must employ a qualified financial officer answerable to the Board through the Director.</li> <li>• The Board may establish additional staff positions and hire those additional employees that it considers necessary and prescribe their duties and functions and, subject to subsections (3) and (4), set their remuneration and terms of service.</li> <li>• The Board must set the salary of the financial officer and other employees of the Commission, which must be within the salary range for comparable positions in the Nunatsiavut Government.</li> <li>• Other terms and conditions of employment for the Commission's staff must be similar to those applicable to comparable positions in the Nunatsiavut Civil Service and be administered as if the staff were employees of the Nunatsiavut Government.</li> </ul>	4.3

Subject	By-Law	Reference(s) in the Act
Committee Structure	<ul style="list-style-type: none"> <li>• Each of the five communities in Nunatsiavut is to have a Community Housing Committee which is comprised of no less than five and no more than seven members.               <ul style="list-style-type: none"> <li>○ Any two members of the Inuit Community Council other than the AngajukKâk, at least one of whom must be a Councilor elected by voters</li> <li>○ No less than one Inuk and no more than three Inuit elected by the residents of the Community.</li> </ul> </li> <li>• An election for purposes of electing resident representatives must be held on at least two weeks' notice under rules established for that purpose by the Community Council.</li> <li>• Where no one is elected, one Inuk resident of the Community (who is of good character and signs a letter of consent) must be appointed by the Minister from a list of three names submitted by the Community's AngajukKâk</li> <li>• The AngajukKâk must designate one of the Committee members to be chairperson and the members must select another member to be vice chairperson.</li> </ul>	5.1, 5.2
	<ul style="list-style-type: none"> <li>• Members of Committees other than Inuit Community Councilors hold office for a term of 4 years from the date of their election or appointment.</li> <li>• A member of a Committee is eligible for re election or reappointment.</li> <li>• The exercise of the powers of a Committee are not affected or impaired because of a vacancy in the membership of the Committee.</li> </ul>	5.1
Chairperson's Duties	<ul style="list-style-type: none"> <li>• The Committee chairperson must ensure that:               <ul style="list-style-type: none"> <li>○ regular Committee minutes and complete books of accounts and records of the Committee are kept; and</li> <li>○ copies of all minutes are sent to the Commission.</li> </ul> </li> <li>• The Committee chairperson presides at all meetings of the Committee and his or her decision on all points of order is final.</li> <li>• Where, at a meeting of the Committee, there is an equality of votes, inclusive of his or her own vote, the Committee chairperson has a second or deciding vote.</li> <li>• Where both the Committee chairperson and vice chairperson are absent from a meeting of the Committee, the other members present must, with the prior written consent of the Committee chairperson, appoint a temporary chairperson who has and may exercise the powers and carry out the duties of the Committee chairperson at the meeting.</li> </ul>	5.2
Meeting Procedure	<ul style="list-style-type: none"> <li>• A Committee must hold a meeting on five days notice to all members of the Committee from the Committee chairperson.</li> <li>• Notice of a Committee meeting may be given by any means the Committee chairperson considers appropriate.</li> <li>• A majority of the members constitutes a quorum of the Committee.</li> </ul>	5.3, 5.4

Subject	By-Law	Reference(s) in the Act
Committee Compensation	<ul style="list-style-type: none"> <li>• The Executive Council shall, on the advice of the Minister and after consulting the Commission, authorize the payment of remuneration or honoraria and expenses to some or all Committee members.</li> <li>• All payments made are an expense of the Commission.</li> <li>• NOTE: The honoraria paid by the Commission should align with the Nunatsiavut Government's "Honoraria policy."</li> </ul>	5.5
Committee Duties	<p>Committees are responsible to the Commission through the Director of Housing and must:</p> <ul style="list-style-type: none"> <li>• provide advice and recommendations to the Commission through the Director of Housing with respect to: <ul style="list-style-type: none"> <li>○ Community housing needs and priorities, including the need for serviced residential land; and</li> <li>○ Assessing applications for housing, housing assistance or housing programs and providing advice to the Director of Housing with respect to the allocation of social housing units to residents of the Inuit Community in accordance with program criteria, terms and conditions;</li> </ul> </li> <li>• Where provided by an Act of the Assembly or authorized by the Commission, make housing allocation decisions and perform other duties and functions in relation to housing in the Community; and</li> <li>• Report quarterly to the Director of Housing.</li> </ul> <p>Where an initiative is undergoing review pursuant to the Nunatsiavut Environmental Protection Act, Committees must, when requested or directed to do so by the Director of Housing, provide information or advice to the Commission with respect to:</p> <ul style="list-style-type: none"> <li>• Impacts that the initiative may have on housing needs, housing programs or housing development in the Community; and</li> <li>• Where the initiative is a housing development in the Community, the environmental factors that may affect the housing development and any negative environmental impacts that may be caused by the initiative.</li> </ul>	5.6, 5.7

Subject	By-Law	Reference(s) in the Act
Appeal of Commission Decisions	<ul style="list-style-type: none"> <li>• A person directly affected and aggrieved by a decision of the Board or the Director of Housing who wishes to apply for a review of the decision must within ten days of the date of the decision submit a written request for a review to the Nunatsiavut Government's Director of Legal Services.</li> <li>• Within ten days of receipt of a written request for a review the Minister must appoint an individual to review the application and the decision of the Board or the Director of Housing.</li> <li>• The Tribunal has 14 days to carry out a review and submit a written decision to the applicant, the Board and the Minister.</li> <li>• On a review the Tribunal must provide a fair hearing to the applicant and the Board. This includes adherence to all policies and by-laws regarding conflict of interest.</li> <li>• The Tribunal's decision and recommendations are final and binding on the applicant the Commission and the Nunatsiavut Government and are not subject to review or appeal.</li> </ul>	6.2
Appeal of Committee Decisions	<ul style="list-style-type: none"> <li>• Where a Committee has been delegated the power to make housing allocation and assignment decisions, a person directly affected and aggrieved by a decision or other action of the Committee may appeal to the Director of Housing.</li> <li>• The Director of Housing must within 14 days of receiving the appeal, provide a fair hearing to the appellant and the Committee and submit a written decision to the appellant, the Committee and the Minister.</li> <li>• The Director's decision is final and binding on the appellant and the Committee.</li> </ul>	6.1

Subject	By-Law	Reference(s) in the Act
Executive Council's Role in Regulations	<p>The <b>Executive Council may make regulations</b> generally, to give effect to the purposes of this Act, including regulations:</p> <ul style="list-style-type: none"> <li>• Refining, clarifying or supplementing, either generally or for a specific purpose, any term used in the Act, including a defined term;</li> <li>• Respecting housing programs, housing developments and the development of serviced residential land;</li> <li>• To promote and support employment of Inuit and the use of Inuit Businesses in the Nunatsiavut housing market;</li> <li>• In relation to the promotion, development, administration, operation and occupation of social housing, eligibility for social housing and the allocation of social housing;</li> <li>• To promote and regulate the affordability of housing, including the establishment of rent controls and the establishment of mechanisms, including property taxes, designed to control profiteering and inflation in the housing market;</li> <li>• Respecting the establishment, contents, management, publication and use of the housing information system;</li> <li>• To provide for the implementation of housing needs assessments, including their scope, contents and publication and the frequency with which they are carried out;</li> <li>• To develop, supply and publish information respecting housing generally including information about housing programs, financing for housing and housing ownership and maintenance;</li> <li>• To establish and implement standards for energy efficiency and sustainability in relation to housing and housing developments and the interactions and interrelationships between them and the environment;</li> <li>• Respecting orders and their issuance;</li> <li>• Respecting monitoring and evaluation;</li> <li>• Respecting the Commission and its governance, financial management and staff;</li> <li>• Respecting the Committees and empowering Committees to make eligibility and allocation decisions pursuant to housing programs; and</li> <li>• Establishing rules and procedures for appeals of housing program decisions; and</li> <li>• For purposes of implementing any agreement negotiated.</li> </ul>	7.1
Arrangements respecting Torngat Regional Housing Association	<p>The Executive Council:</p> <ul style="list-style-type: none"> <li>• must consult Torngat Regional Housing Association about the impact of this Act on Torngat Regional Housing Association, its role and functions, its programs, liabilities and assets, its clients and personnel and its possible relationship to the Commission;</li> <li>• may, in its discretion, enter into negotiations and an agreement with Torngat Regional Housing Association with respect to any and all matters referred to in the above paragraph.</li> <li>• The Minister must report to the Assembly on the outcome of the consultations and any negotiations carried out with TRHA and table in the Assembly any agreement negotiated.</li> <li>• Despite anything in this Act to the contrary but subject to appropriations, Torngat Regional Housing Association is eligible to receive funding from the Nunatsiavut Government for purposes of its activities in Nunatsiavut and to carry out housing programs on behalf of the Nunatsiavut Government for the period ending March 31 2021.</li> <li>• The Executive Council may, by order, extend the period for an additional period not exceeding one year.</li> </ul>	7.2